



**Town of Morehead City
PRIVILEGE LICENSE
Compliance Form**

NOTICE: This form must be complete or the application for a Privilege License will be considered incomplete and returned to the applicant. The completed application must be returned to the Tax Office for processing.

Name of Applicant: _____

Name of Business: _____

Location of Business: _____

PLANNING & ZONING DEPARTMENT (726-6848, ext. 125)

In Compliance _____ Noncompliance _____

Reviewed By: _____

Date: _____

BUILDING INSPECTIONS (726-6848, ext. 125)

In Compliance _____ Noncompliance _____

Reviewed By: _____

Date: _____

FIRE INSPECTION (726-5308 or 726-5040 ext 3)

In Compliance _____ Noncompliance _____

Reviewed By: _____

Date: _____

POLICE DEPARTMENT (726-5361)

In Compliance _____ Noncompliance _____

Reviewed By: _____

Date: _____

PUBLIC WORKS/PUBLIC UTILITIES (726-6848, ext. 132 or 122)

In Compliance _____ Noncompliance _____

Reviewed By: _____

Date: _____

**Town of Morehead City
Privilege License
Registration Form**

Please complete and return all pages of this application.

Remit To: Tax Office
706 Arendell Street
Morehead City, NC 28557
Attn. Tax Collector

(252) 726-6848 phone
(252) 726-2267 fax

Name of Business and Business Address (if D/B/A indicate as such)	Business Mailing Address (if different)

Please Complete the Information Below
Description of Business:
Business Phone Number:
Owner's/Officer's Name and Date of Birth:
Owner's Home Street Address:
Owner's Home City, State & Zip:
Owner's Home Phone Number:
Manager's Name, Home Address, and Date of Birth:
**Social Security (for Sole Proprietor) or Federal Identification Number (for Corporation):
Driver's License Number and State Issued:
State Professional License Number:
State Sales Tax Identification Number:
Date Business Began Operation:

Disclaimer-The Town of Morehead City Tax Department strongly encourages all business owners to contact the following departments before applying for the required privilege license: Police, Fire, Planning/Inspections/Zoning, and Utilities. I have read and understand that payment of the privilege license tax to the Town does not relieve me of the Responsibility for complying with all applicable Morehead Town ordinances, state or federal laws, and regulations. No refund will be issued for failure to pass all applicable Morehead Town ordinances, state or federal laws, and regulations.

Signature: _____ Date: _____

This and all related information on this application may be forwarded to the appropriate departments for further inspections as deemed necessary. Please refer to the last page of this application.

Review tax schedules B, C, D, and E and circle all that apply to your business. Complete additional information if indicated (e.g. number of units, room, machines, etc.). The fees associated with the businesses indicated are regulated by North Carolina General Statutes 160A-211 unless otherwise noted.

Tax Schedule B (also included is Schedule E)

CODE/ STATUTE	DESCRIPTION	UNITS	TAX	CODE/ STATUTE	DESCRIPTION	UNITS	TAX
5010	ADVERTISING OUTDOOR	EACH CITY	35.00	70354 TOWN	DAYCARE	>200 KIDS	400.00
2085 105- 37.1(b)	AMUSEMENTS- OTHER		25.00	5055	DRY CLEANING	EACH LOCATION	50.00
2015	AMUSEMENTS- PINBALL,SIMILAR		25.00	5056	DRY CLEANING- SOLICITORS OUTSIDE TOWN	EACH LOCATION	100.00
2060	AMUSEMENTS- MERRY GO ROUNDS,RIDING		25.00	3015	ELECTRICAL CONTRACTOR		50.00
2065	AMUSEMENTS- SWIMMING POOLS,SKATING		25.00	2035	ELECTRONIC VIDEO GAMES,MACHINES	PER MACHINE	5.00
2010 105- 37.1(b)	ATHLETIC CONTESTS/DANCES		25.00	3030	ELEVATOR SALES/INSTALLATION	OFFICE IN CITY	100.00
4005	AUTO EQUIPMENT- WHOLESALE		37.50	5075	EMPLOYMENT AGENCY		100.00
5035 160A- 211(b)	BARBER SHOP	PER OPERATOR	2.50	4045	FIREARMS- SALE/MANUFACTURE		50.00
5040 160A- 211(b)	BEAUTY SHOP	PER OPERATOR	2.50	7040 153A-152	FORTUNE TELLERS		200.00
4025	BICYCLES & ACCESSORIES		25.00	3020	HEATING CONTRACTOR		50.00
2025	BOWLING ALLEY	PER ALLEY	10.00	5080	HOTEL,MOTEL (\$25 MINIMUM)	PER ROOM	1.00
7025	CHAIN STORES		50.00	4050	ICE CREAM MANUFACTURER/WHOLE DIST		CALL
7054 105-88	CHECK CASHING BUSINESS		100.00	4055	ICE CREAM SELLER		2.50
2005	CIRCUSES/ANIMAL SHOWS	PER DAY/ PER LOCATION	25.00	7050	ITINERANT MERCHANT		100.00
7030	COLLECTION AGENCY		50.00	2045	JUKE BOX/MUSIC MACHINES	PER MACHINE	5.00
3010	CONTRACTOR		10.00	5066	LAUNDRIES-SOLICITORS OUTSIDE TOWN	EACH LOCATION	100.00
7035 TOWN	DAYCARE	<50 KIDS	50.00	5065	LAUNDRIES-STEAM OR ELECTRIC	EACH LOCATION	50.00
70351 TOWN	DAYCARE	50-99 KIDS	100.00	7055 105-88	LOAN AGENCY/BROKER		100.00
70352 TOWN	DAYCARE	100-149 KIDS	200.00	7150 TOWN	MANUFACTURER		50.00
70353 TOWN	DAYCARE	150-200 KIDS	300.00	7155 TOWN	MERCHANT		50.00

				5090	RESTAURANT	0-4 SEATS	25.00
7175 TOWN	MISCELLANEOUS BUSINESS-OTHER		50.00	50901	RESTAURANT	5 OR MORE	42.50
4075	MOTOR VEHICLE DEALERS		25.00	9000 TOWN	SEASONAL-RETAIL BUSINESS (NOT ITINERANT)		50.00
4076	MOTOR VEHICLE DEALER-ITINERANT	PER LOCATION	300.00	7105 TOWN	SECURITY DEALERS,STOCK BROKERS	USING CODE #7160	50.00
4070	MOTORCYCLE DEALERS & ACCESSORIES		12.50	7160 TOWN	SERVICE PROVIDER		50.00
4080 TOWN	OILS,GREASES, GASOLINE		25.00	5015	SERVICE STATIONS		12.50
4115	OTHER WEAPONS-KNIVES,DAGGERS, ETC		200.00	7045	SPECIALTY MARKET OPERATOR		200.00
7090 105-88 C	PAWNBROKERS		275.00	3005	SPRINKLER SYSTEMS-AUTOMATIC	OFFICE IN CITY	100.00
7095	PEDDLERS-FARM PRODUCTS ONLY		25.00	4105	SUNDRIES		4.00
70951	PEDDLERS-ON FOOT		10.00	2070	THEATERS-INDOOR	PER THEATER	200.00
70952	PEDDLERS-WITH VEHICLE		25.00	2075	THEATERS-OUTDOOR/DIVE IN		100.00
4085	PIANO,CD,VCR,DVD, TV REPAIR/SALES		5.00	7125	TOBACCO WAREHOUSE	EACH	50.00
3025	PLUMBING CONTRACTOR		50.00	5085	TRAILER PARKS,CAMPGROUNDS		12.50
2020	POOL TABLES	PER LOCATION	25.00	4030	UNDERTAKERS,COFFIN DEALERS-RETAIL		50.00
7165 TOWN	RENTAL FACILITIES		50.00	2080	VIDEO MOVIES-RENTAL/SALES		25.00

TAX SCHEDULE C

CODE/ STATUTE	DESCRIPTION	TAX	CODE/ STATUTE	DESCRIPTION	TAX
1005 105-113.77	BEER <u>ON</u> -1 ST CHAIN -2 ND CHAIN -3 RD CHAIN	15.00 16.50 18.00	6015 160A-211(c)	GAS COMPANIES	50.00
1015 105-113.77	BEER <u>OFF</u> -1 ST CHAIN -2 ND CHAIN -3 RD CHAIN	5.00 5.50 6.00	6020 105-116(e)	SEWER COMPANIES	50.00
1020 105-113.77	WINE <u>ON</u> -1 ST CHAIN -2 ND CHAIN -3 RD CHAIN	15.00 16.50 18.00	5095 20-97(d)	TAXI COMPANIES/PER VEHICLE	15.00
1025 105-113.77	WINE <u>OFF</u> -1 ST CHAIN -2 ND CHAIN -3 RD CHAIN	10.00 11.00 12.00	6025 105-119(e)	TELEGRAPH COMPANIES	EXEMPT PER 160A-211
6000 105-116(e)	ELECTRIC LIGHT/POWER	0.00-EXEMPT DUE TO FRANCHISE FEES	6030 105-116(e)	WATER COMPANIES	50.00
7160 TOWN	EXPRESS COMPANIES	50.00			

Tax Schedule D (Exempt/Prohibited by Law-Partial Listing Only) Code 9999

ACCOUNT-PUBLIC 105-41	INSTALLMENT PAPER DELAERS 105-83	OPTOMETRIST 105-41
ALARM SYSTEMS (FIRE, SMOKE, COMM.) 105-51.1	INSURANCE AGENTS 105-228.10	PEST CONTROL APPLICATORS 106-65.40
ARCHITECT 105-41	LAND SURVEYOR 105-41	PHOTOGRAPER, CANVASSER FOR PHOTOGRAPHER 105-41
ATTORNEY AT LAW 105-41	LANDSCAPE ARCHITECT 105-41	PHYSICIAN 105-41
BANK 105-102.3	MASSAGE THERAPIST 105-41	PRIVATE DETECTIVE/INVESTIGATOR 105-42
CHIROPODIST 105-41	MORTICIAN/EMBALMER 105-41	REAL ESTATE AGENT/APPRaiser 105-41
CHIROPRACTOR 105-41	MOVIES- SELLING/LEASING 105-36	SURGEON 105-41
COOPERATIVE ASSOCIATION 105-102.1	NONPROFIT-MUST PROVIDE DOCUMENTATION	VETERINARIANS 105-41
DENTIST 105-41	OFFICE MACHINES, HOME APPLIANCES 105-102.5	VENDING/WEIGHING MACHINES (5 OR MORE) 105-65.1
ENGINEER-PROFESSIONAL 105-41	OPTICIAN 105-41	WHOLESALE DIST OF MOTOR FUEL 105-99
FILM-MANUFACTURER/DIST 105-36	OSTEOPATH 105-41	BUS COMPANIES 105-120.1

Please read and answer all questions relative to the business:

Police Inspection (252-726-3131)

Background checks are required for certain types of businesses as per the North Carolina General Statues and the Town of Morehead City ordinance. If you have any questions regarding background checks conducted please call the number listed above. Contacted? Yes _____

Fire Inspection (252-726-5308 or 252-726-5040 ext.3)

Periodic fire inspections are required for all businesses physically located within the city limits. Regulations vary depending on the type of business and facility. A fire inspector will visit the establishment for an initial inspection. If you have any questions regarding fire regulations please call the number listed above. Contacted? Yes _____

Planning/Zoning Inspection/Building Inspections (252-726-6848 ext. 125)

No business may locate in a district that does not permit the use of the business or if the use cannot meet zoning development standards. Also, an inspection by the Morehead Building Inspector(s) maybe required. Please contact the Planning/Zoning/Inspections Department at the above number for additional information concerning operation of a business within the city limits. Contacted? Yes _____

Water/Sewer Inspection (252-726-6848 ext 132 or 122)

Restaurants are required to have appropriate grease traps installed at the proposed location. Service stations and car washes are required to have sand/oil separators installed at the proposed location. Please call the above number for further information if the business falls into either category listed. Contacted? Yes _____

General/Privilege License (252-726-6848 ext 129 or 117)

1. Is the business operated for religious, educational, civic, patriotic, charitable, or fraternal purposes and if so is the entire gross income used for said purposes? Yes ___ No ___
2. Are you blind, member of the armed forces, or in the merchant marine? Yes ___ No ___
3. Is the business conducted for profit six months of the year or less? Yes ___ No ___
- ~~4. Contacted? Yes ___~~
5. Is this business seasonal in nature? Yes ___ No ___ If yes, please indicate how many months that the business will be in operation. Number of months _____.

*Effective July 1st, 2001

** Social security numbers are requested at the time of applying for a privilege license with the Town of Morehead City. Per North Carolina General Statute 132-1.8 this number is voluntary and is not disclosed as part of public record. This number is used as a collection tool on debts that are owed to the Town of Morehead City. It is also used for refunding deposits/overpayments and for vendor payment purposes.



Morehead City Police Department



BUSINESS SECURITY UPDATE

MCPD Assigned Security Number: _____

BUSINESS INFORMATION

BUSINESS NAME: _____ DATE: _____

BUSINESS ADDRESS: _____

TYPE OF BUSINESS: _____ BUSINESS PHONE NUMBER: _____

BUSINESS EMAIL: _____

BUSINESS WEB SITE: _____

OWNER NAME: _____ PHONE: _____ CELL: _____

OWNER EMAIL ADDRESS: _____

EMERGENCY CONTACT INFORMATION

FIRST EMERGENCY CONTACT PERSON:

NAME: _____ PHONE: _____ CELL: _____

EMAIL ADDRESS: _____

SECOND EMERGENCY CONTACT PERSON:

NAME: _____ PHONE: _____ CELL: _____

EMAIL ADDRESS: _____

THIRD EMERGENCY CONTACT PERSON:

NAME: _____ PHONE: _____ CELL: _____

EMAIL ADDRESS: _____

IS THERE AN ALARM? YES NO

ALARM COMPANY NAME: _____ PHONE: _____

The Morehead City Police Department wants to ensure our community is safe. One way to accomplish this goal is with communication and awareness. This department has an interest in opening the lines of communication between the police and the business community.

When specific crimes occur that affect our local businesses, we want to inform you about them. By doing this, we will be able to work as a team to reduce crime. Please list your e-mail addresses above so we can include you in our e-mail alert distribution list.

Please Mail To: 300 N. 12th St, Morehead City, NC 28557

Call with questions (252) 726-5361

For additional contact information visit our web site at:

www.moreheadcitypolicedepartment.com

Also see us on **facebook**