

Morehead City Fire Department



4034 Arendell Street
Morehead City, NC 28557

252-726-5040

APPLICATION FOR FIRE PERMIT AS REQUIRED BY NC FIRE CODES

TO: Applicants

APPLICATION PROCEDURES

You will need to submit a completed and signed application form along with the following information:

1. If the desired permit is for a fire protection system or fire alarm system, submit two (2) sets of plans and specifications (sealed by an approved design professional).
2. If the desired permit is for a **construction** permit, submit two (2) sets of plans and specifications along with a detailed description of the proposed project. If applicable, indicate egress routes and travel distances. An approved fire extinguisher(s) must be present.
3. If the desired permit is for an **operational** permit, submit two (2) sets of site/floor plans indicating the planned use along with a detailed description for the planned use. If applicable, indicate egress routes and travel distances. An approved fire extinguisher(s) must be present.

Types of Construction Permits required in the Town of Morehead City including the ETJ of Morehead City:

- | | |
|--|--|
| 1. Automatic Fire-Extinguishing Systems | \$50.00 |
| 2. Battery Systems (>50 gal. liquid capacity) | \$50.00 |
| 3. Cryogenic Fluids | \$50.00 |
| 4. Compressed Gases | \$50.00 |
| 5. Fire Pumps and Related Equipment | \$50.00 |
| 6. Fire Alarm & Detection Systems & Related Equipment | \$50.00 |
| 7. Flammable and Combustible Liquids (per site) | \$50.00 |
| 8. Hazardous Materials | \$100.00 |
| 9. Industrial Ovens | \$50.00 |
| 10. LP Gas (up to first-stage regulator) | Regulated & Issued by The Department of Agriculture |
| 11. Private Fire Hydrants | \$50.00 |
| 12. Spraying and Dipping (Rooms, Booths, Dip Tanks) | \$50.00 |
| 13. Standpipe Systems | \$50.00 |
| 14. Temporary Membrane Structures and Tents (max 180 days) | \$65.00 |

Morehead City Fire Department



4034 Arendell Street
Morehead City, NC 28557

252-726-5040

Types of Operational Permits required in the Town of Morehead City including the ETJ of Morehead City:

1. Amusement Buildings	\$50.00
2. Burning (Open)	<u>Not Allowed in the Town of Morehead City</u>
3. Carnivals and Fairs	\$50.00
4. Combustible Dust Producing Operations	\$50.00
5. Covered Mall Buildings	\$50.00
6. Exhibits and Trade Shows	\$50.00
7. Explosives (including ALL fireworks displays)	\$50.00
8. Flammable and Combustible Liquids (per site)	\$50.00
9. Fumigation/Thermal Insecticidal Fogging	\$50.00
10. Liquid or Gas-filled Vehicles or Equipment in Assembly Bldgs.	\$50.00
11. Private Fire Hydrants	\$50.00
12. Pyrotechnics Special Effects Material	\$50.00
13. Spraying and Dipping Operations (Rooms, Booths, Dip Tanks)	\$50.00
14. AGST/UGST (Above Ground Storage Tank/Below Ground Storage Tank) Installation, Alteration, Removal or Abandonment	\$100.00
15. Other	\$50.00

Failure to provide ALL of the above-required information will result in the return of the application.

Please submit this application to the Secretary for Planning and Inspections located at 706 Arendell Street (between 8:30 AM and 4:30 PM) or the Secretary of the Fire Department located at 4034 Arendell Street (between 9:00 AM and 1:00 PM) Monday through Friday. Upon receipt of the application, a Fire Inspector will review the application prior to issuance of the requested permit. Additional information may be requested prior to issuing the permit.

You will be contacted when the permit is ready for pick-up.

Morehead City Fire Department



4034 Arendell Street
Morehead City, NC 28557

252-726-5040

Date: _____

Applicant: _____
(Name)

(Work Phone)

(Mailing Address, City, State, Zip)

(Cell Phone)

Permit Location: _____
(Address)

Property Owner: _____
(if different than applicant)

(Phone)

Permit Date(s): _____

Explanation (purpose) of Permit: _____

NOTE: A Temporary Membrane Structure and Tent permit is valid for a maximum of 180 days during any 12-month period. Therefore, the erection period for these type structures is a maximum of 180 days during a 12 month period (period begins upon permit issuance date).

THIS IS TO CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS CORRECT AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

OWNER/AGENT SIGNATURE

PRINTED NAME