



ACTION AGENDA
MOREHEAD CITY TOWN COUNCIL MEETING
Tuesday, September 12, 2017, at 5:30 p.m.
Morehead City Municipal Building
202 South 8th Street

	<u>ACTION</u>
1. Regular Meeting Call to Order, Invocation and Pledge of Allegiance	
2.A. Presentation: Resolution 2017-R-32 in Recognition of City Manager David Whitlow's Retirement September 5, 2017	PRESENTED
2.B. Presentation: Resolution 2017-R-33 in Recognition of Roger Jones' Retirement July 1, 2017	PRESENTED
2.C. Presentation of Mayor's Proclamation Endorsing the 16 th Annual Literacy Spelling Bee to be held Friday, October 20, 2017 at the History Museum of Carteret County	PRESENTED
3.A. Approve the Minutes of the August 8, 2017 Regular Council Meeting.	APPROVED
3.B. Approve the Minutes of the August 14, 2017 Special Town Council Meeting	APPROVED
3.C. Approve the Requests for Release of Overpayment of Ad Valorem Taxes for August 2017, in the amount of \$4,578.84; and Accept the Tax Collector and Finance Director Reports for August 2017	APPROVED
3.D. Adopt Resolution 2017-R-32 in Appreciation to City Manager David Whitlow Following His Retirement from the Town of Morehead City on September 5, 2017.	ADOPTED
3.E. Adopt Resolution 2017-R-33 in Appreciation to Roger Jones Following His Retirement from the Town of Morehead City on July 1, 2017.	ADOPTED
3.F. Adopt Resolution 2017-R-34 Endorsing Downtown Countdown Celebration and Authorizing Action Necessary for Event to be Held December 31, 2017 on the Morehead City Waterfront.	ADOPTED
3.G. Schedule Public Hearing for Tuesday, October 10, 2017 to Consider Adoption of Ordinance 2017-O-32, Adopting and Enacting a New Code for the Town of Morehead City; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective.	SCHEDULED
3.H. Schedule Public Hearing for Tuesday, October 10, 2017 to Consider Adoption of the New System Development Fee Schedule that Complies with the New Impact Fee Guidelines.	SCHEDULED
3.I. Adopt the Morehead City Floodplain Management Plan and Program for Public Information.	ADOPTED
3.J. Adopt Budget Ordinance Amendment 2017-28 to Increase Appropriated Fund Balance Unassigned by \$34,215 for Previously Budgeted (FYE 6/30/17) Items as Follows: 1) Increase Powell Bill by \$19,965 for City Wide Street Sign Blades, 2) Increase Planning & Inspections by \$3,500 for the Balance of the Flood Study Services for New Maps and 3) Increase Parks by \$10,750 for the Parks & Recreation's Comprehensive Master Plan	ADOPTED

Development by Eastern Carolina Council All of Which Represent Previously Approved Funds Not Expended at 6/30/17 and These Amounts Have Closed the Fund Balance as of 6/30/17 and This Request is to Roll the Project to FYE 6/30/18; to Decrease Appropriated Fund Balance by \$867 and to Decrease Federal Forfeiture Funds by the Same to Bring the Budgeted Funds to the Actual Restricted Balance; to Increase Appropriated Fund Balance by \$633 for Previously Budgeted (FYE 6/30/17) Youth Academy Expenditures Funded 100%T with Walmart Donation and to Increase Police by the Same which Represents the Amount of Previously Approved Funds Not Expended at 6/30/17 and This Amount Has Closed to Fund Balance as of 6/30/17 and This Request is to Roll the Project to FYE 6/30/18; to Increase Miscellaneous Revenue by \$3,160 for Donations as follows: 1) \$1,524 National Night Out Donations, 2) \$1,500 Walmart Community & Economic Development Donations, 3) \$30 Youth Program Donations, and 4) \$106 Police Donations and to Increase Police by the Same; to Increase Miscellaneous Revenue by \$4,015 for Insurance Reimbursements for Vehicular Incidents and to Increase Police by the Same; to Increase Miscellaneous Revenue by \$3,000 for Police Sponsorship Calendar Receipts and to Increase Police by the Same; to Increase Parks by \$7,800 for Jaycee Park Plumbing Improvements and to Decrease Contingency by the Same; to Increase Central Services by \$3,000 for Portion of Swanson Property Annual Lease Attributable to General Government Police Usage and to Increase Transfer to Fire & EMS Fund by \$3,000 for Portion of Swanson Property Annual Lease Attributable to Fire & EMS Usage and to Decrease Parks by \$6,000; to Increase Transfers to Katherine Davis Park Capital Project Fund by \$60,000 for Currently Approved Budgeted Electrical Improvements at Evans Street Docks and to Decrease Parks by the Same which Keeps all Katherine Davis Park and Related Property Capital Improvement Items Within the Associated Capital Project Fund; to Increase Information Technology by \$3,750 for Travel Expenditures Related to Acceptance into the UNC School of Government Certified Information Officer Course and to Decrease Contingency by the Same; to Increase Revenues by \$3,000 for the Transfer in From the General Fund and to Increase Expenditures by the Same for the Fire & EMS Usage of Swanson Property Annual Lease; to Increase Appropriated Fund Balance by \$125,825 and to Increase Expenditures by the Same for the Purchase of a 2018 Freightliner M2-106 Knuckle Boom Loader; to Increase Revenues by \$495,000 for the Transfer From the Water & Sewer Capital Reserve Fund and Water & Sewer Rebatable Capital Reserve Fund and to Increase Expenditures by the Same for Brooks Street/Galantis Drive Sanitary Sewer Improvements Project Approved by Council in June 2017; to Increase Revenues by \$257,967 and to Increase Expenditures by the Same for the Transfer to the Water & Sewer Capital Project Fund for Brooks Street/Galantis Drive Sanitary Sewer Improvements Project Approved by Council in June 2017; and to Increase Revenues by \$237,033 and to Increase Expenditures by the Same for the Transfer to the Water & Sewer Capital Project Fund for Brooks Street/Galantis Drive Sanitary Sewer Improvements Project Approved by Council in June 2017.

3.K. ~~Adopt Budget Ordinance Amendment 2017-29 to Increase Revenues by~~

MOVED TO NEW BUSINESS

<p>\$392,264 and to Increase Expenditures by the Same which the Transfer in From General Fund is a Budgeted Capital Outlay Item for Roof, Lintels and Repairs to the Charles Wallace Building; and to Increase Miscellaneous Revenues by \$4,478 and Investment Earnings by \$1,440 , and 1) Decrease School Property Acquisition by \$36 to Actual, 2) Decrease School Building Improvements by \$61 to Actual, 3) Increase Building Operations by \$8,660, and 4) Decrease Police Station/E911 Center by \$2,645 in Order to Adjust Budgeted Funds to Actual with the Exception of Increasing Utilities & Maintenance/Landscaping to Allow for Continuing Operations.</p>	<p>AS ITEM # 5C</p>
<p>3.L. Adopt Budget Ordinance Amendment 2017-30 to Increase Revenues by \$60,000 for the Transfer From the General Fund for Reallocation of Budgeted Expenditures Related to the Electrical Improvements at Evans Street Docks and to Increase Expenditures by the Same which is a Reclassification from which Fund the Previously Approved Item Gets Expended and to Keep All Capital Improvement Items Within the Associated Capital Project Fund.</p>	<p>ADOPTED</p>
<p>3.M. Approve the Minutes of the August 29, 2017 Special Work Session Meeting</p>	<p>APPROVED</p>
<p>4.A. Consider Adoption of Ordinance 2017-0-31 and Resolution 2017-R-31 Approving Request by Fred McCune, on behalf of Spacey Projects Too, LLC, to rezone 5071 and 5079 Business Drive and a portion of 5077 Business Drive [Tax PIN numbers 636601183307000, 636601184323000, and 636601184022000, respectively] from R15M (Single-Family Residential/Manufactured Home District) to CH (Highway Commercial District).</p>	<p>ADOPTED</p>
<p>4.B. Consider Adoption of Ordinance 2017-0-29 Approving Voluntary Contiguous Annexation Request from Spacey Projects Too LLC for 5071, 5077, and 5079 Business Drive (PIN #636601184323000, 636601184022000, and 636601183307000)</p>	<p>ADOPTED</p>
<p>5.A. Bayview Cemetery Pricing</p>	<p>INCREASED TO PLOT FEES TO \$520 FOR CITY RESIDENTS AND \$780 FOR NON-RESIDENTS</p>
<p>5.B. Waterfront Lighting Plan</p>	<p>PLAN PRESENTED</p>
<p>5.C. Adopt Budget Ordinance Amendment 2017-29 to Increase Revenues by \$392,264 and to Increase Expenditures by the Same which the Transfer in From General Fund is a Budgeted Capital Outlay Item for Roof, Lintels and Repairs to the Charles Wallace Building; and to Increase Miscellaneous Revenues by \$4,478 and Investment Earnings by \$1,440 , and 1) Decrease School Property Acquisition by \$36 to Actual, 2) Decrease School Building Improvements by \$61 to Actual, 3) Increase Building Operations by \$8,660, and 4) Decrease Police Station/E911 Center by \$2,645 in Order to Adjust Budgeted Funds to Actual with the Exception of Increasing Utilities & Maintenance/Landscaping to Allow for Continuing Operations.</p>	<p>ADOPTED</p>
<p>5.D. Consider Adoption of Budget Ordinance Amendment 2017-31 calls to Increase the Police Department by \$9,164 for Repairs to the Door Access Control System & Server as well as Payment for Annual Support, and to Decrease Contingency by the Same; to Increase Streets Department by \$4,200 for contracted Services to Assist in Trash Pickup During the Seafood Festival and to Decrease Contingency by the Same; to Increase Parks Department</p>	<p>ADOPTED</p>

by \$2,300 for 50% of Bathroom Rentals During the Seafood Festival and to Decrease Contingency by the Same.	
6. City Manager's Report	REPORT GIVEN
7. Citizen Requests/Comments	NONE
8. Council Requests/Comments	<i>Thanked citizens for attending and participating in the process; and asked everyone to keep victims of Hurricanes Harvey and Irma in your thoughts and prayers and to help in any way possible</i>
9. Approve and Release Closed Session Minutes of August 8,14, and 29 2017	APPROVED AND RELEASED
10. Adjourn	6:38 p.m.